



Dallas-Fort Worth Maharashtra Mandal

डॅलस-फोर्टवर्थ महाराष्ट्र मंडळ

Calendar Year 2020 - 2021 | कार्यकारी वर्ष २०२० – २०२१



President: Sushil Dravekar, **Secretary:** Manoj Pagnis, **Treasurer:** Rachana Pednekar
Co-Treasurer: Vaishali Patil, **Webmaster:** Abhijeet Patil

OPERATING STRUCTURE FOR MARATHI SHALA AFFILIATION WITH DFWMM

Marathi Shala has been operating for more than 20 years in the Dallas Fort Worth Metroplex. These classes started with humble beginnings, with a few parents taking the initiative to teach Marathi to their children and friends. With all the great work done by many teacher volunteers and coordinators over the years, the Marathi Shala has grown leaps and bounds and has reached great heights.

The sole purpose of the Marathi Shala is to preserve and promote the Marathi language and culture. The main objective is to teach students about conversing, reading, and writing Marathi, thereby preparing them to appreciate the Marathi language's elegant beauty through teaching and various cultural activities by participating in the cultural programs and events hosted by Marathi Shala and DFWMM.

Each Marathi Shala is autonomously operated by the above-mentioned volunteer coordinator for the following activities:

- Curriculum and class planning
- Volunteer teacher enrollment and assignments
- Handling Shala finances and tracking expenses
- Hosting events for Students as mandated by BMM Marathi Shala
- Participating in cultural events hosted by DFWMM
- Conducting BMM Marathi Language Exams
- Coordinating with BMM Marathi Shala for curriculum and exams

Both Irving Marathi Shala and Plano Marathi Shala are affiliated with Dallas Fort Worth Maharashtra Mandal (DFWMM) for the following services:

- Organization Structure of a non-profit organization for
 - Facility rental agreements to conduct in-person classes
 - Liability Insurance certificate only for the facilities where in-person classes are conducted
 - Enrolling the Marathi Language as an official course in Public School Districts
 - Access to Bruhn Maharashtra Mandal (BMM) Marathi Shala curriculum and Shala Exam Credits



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- Financial support for
 - Collection of annual registration fees from students
 - Reimbursements of actual Shala-related expenses within a reasonable time after receiving receipts
- Technology support for
 - Annual student registration on DFWMM Website
 - Shala information on DFWMM Website
 - Microsoft Office 365 accounts providing email, drive, word processor, spreadsheet, and numerous office productivity tools
- Membership support for
 - DFWMM programs and events, including free events and discounted tickets
 - Marathi Shala students' special recognition and participation at cultural programs hosted and promoted by DFWMM

Communication

Cordial communication between Marathi Shala and DFWMM is a cornerstone for both entities to serve the community's needs. To facilitate the communication:

- Co-Treasurer and Webmaster shall represent the DFWMM.
- Primary coordinators and back-up coordinators shall represent the Marathi Shala.
- Coordinator from each ShaLa shall be included in the DFWMM Committee-at-large and various communication groups.
- Any formal communication needs to be written in emails.
- The coordinators from each ShaLa shall join the committee-at-large conference call as needed.
- ShaLa shall communicate upcoming DFWMM events via two messages to the parent community. The first one is on the event's announcement, and the second one a few days before the event as requested.
- ShaLa Coordinator shall update the DFWMM Committee every month for any ShaLa related issues escalated via DFWMM.
- DFWMM shall share an update with the ShaLa coordinator every month for any DFWMM related topics escalated via the ShaLa.
- DFWMM shall provide the following financial documents:



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- Weekly details of registration payments received by DFWMM (Daily report for registration information at the time of admissions)
- Semi-annual balance sheet report
- End of year(annual) balance sheet report

Digital Content

All content created by ShaLa is the sole property of the respective ShaLa and shall be shared with other ShaLa on request.

- Any Digital content (pictures/videos etc.) created by the ShaLa, sharing shall be managed by the ShaLa coordinator. Appropriate consent may be needed from the participants in that program.
- Each ShaLa manages digital content sharing rights for ShaLa students' performances at DFWMM events. This is assuming that ShaLa did not receive any monetary production support for that specific program from DFWMM.
- ShaLa has the autonomy to promote, conduct and participate in any (academic/social/cultural) events that are deemed beneficial for its students.
- ShaLa shall not run events that may have timeline conflicts with preplanned DFWMM events.
- While participating in external events, ShaLa shall mention that it is affiliated with DFWMM.
- Marathi ShaLa shall have a dedicated time slot at the annual Ganpati program for certificate distribution. ShaLa shall set up a booth at the Ganpati event and Sankrant event as needed.

Conflict Resolution

Sincere effort shall be made to resolve all conflicts cordially. Any disputes/escalations received for Marathi Shala (Teachers, Coordinators, Students, Parents, or any other members) shall be directed to the Marathi Shala coordinator. All conflicts/escalations within the Marathi Shala shall be handled by each Marathi Shala using their conflict resolution process:

- Level 1 - Within Teachers and Coordinators
- Level 2 - Advisory panel (includes members of the Marathi Shala community)
- Level 3 - Involvement of senior members of the DFW Marathi community



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The DFWMM Board of Advisors (BoA) shall handle any conflicts/escalations between DFWMM and the Marathi Shala.

Changes to this document

This document is prepared by a joint group of DFWMM, Plano Marathi Shala, and Irving Marathi Shala. Any future changes in this document shall require unanimous approval of all groups.

Disclaimer

DFWMM, any of its executive members, board members, committee members, family members, and individual members shall not be responsible or liable for any actions of the Marathi Shala as an entity or any of its volunteer teachers or coordinators as it is wholly operated autonomously by a separate group of volunteers.

Approved By:

- Executive Committee, DFWMM
- Coordinator, Irving Marathi Shala
- Coordinator, Plano Marathi Shala